

EARLY RELEASE PERMISSION FORM
2011-12
(To be completed if student is to be picked up more than 15 minutes prior to program end time)

This Early Release Form is to be submitted by the Parent/Caregiver in advance for reasons that may result in on-going early dismissal from the program. The completed form shall be retained on file at the ExCEL After School Program Site with the sign in/out sheets.

School Site: _____

Name of Program: _____

Name of Student: _____

Grade: _____

I request early release of my child from the After School Program at _____ o'clock p.m.

on the following dates. _____

and/or days (if applicable): M T W TH F

Please indicate reason:

- Parallel Program
Name of activity: _____
- Personal Family Circumstances
Describe: _____
- Transportation
- Community Safety
- Other reason: _____ (must be approved by Site Coordinator)

Signature of Parent/Guardian

Date